



प्रधान मुख्य आयकर आयुक्त का कार्यालय,

आन्ध्र प्रदेश एवं तेलंगाना

Office of the Principal Chief Commissioner of Income Tax
Andhra Pradesh & Telangana

10वीं मंजिल, 'सी' ब्लॉक, आयकर शिखर, ए.सी. गार्ड्स, हैदराबाद-500 004
10th Floor, 'C' Block, IT Towers, AC Guards, Hyderabad-500 004

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F.No.Pr.CCIT/Estt/19(14)/2022-23

Dated: 04/11/2022.

MEMORANDUM

Sub: Establishment - I.T Department, Hyderabad - **Refresher Course for Stenographers - from 14.11.2022 to 18.11.2022** - Nomination of candidates - Regarding.

The officials as per the **Annexure** are hereby nominated for the above mentioned course to be held at MSTU, Aayakar Bhavan, Hyderabad from **14.11.2022 to 18.11.2022**

VENUE : MSTU, 1st Floor,
Annexe Building, Aayakar Bhavan,
Hyderabad.

TIME : Sharp by 9.15 AM

The concerned Heads of Office are directed to relieve the officials so as to enable them to attend the training.

The Principal Chief Commissioner desires that the officials sponsored for training should not apply for leave during this period. It is needless to emphasize that the trainees should avoid going on leave during the training period. If any of the officials has already applied for leave, he/she should suitably revise the period of leave so that he/she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.

Even, if any of the officials is under the orders of transfer from the present office, or any particular official has not reported for duty at the place of posting, he/she should invariably attend the training course.

It is noticed that officials nominated for training courses are seeking exemption from attending the training citing various reasons. In this regard, it may be noted that the officials filing representations for cancellation of nominations should attend the training invariably unless there is a communication from this office regarding cancellation of their nomination for the training.

The officials who are attending training are hereby directed to switch off their Mobile phones before entering the premises of MSTU.

(थम्बा महेंद्र) (THAMBA MAHENDRA)

Dy. Commissioner of Income Tax(Hqrs.)(Admn.)

प्रधान मुख्य आयकर आयुक्त का कार्यालय, हैदराबाद.

O/o. Pr.CCIT, AP & TS, Hyderabad.

Copy to: 1. The officials concerned through their Heads of office.

2. The Heads of office concerned

3. The ITO(MSTU), Hyderabad.

ANNEXURE

Refresher Course for Stenographers who have completed 4 years of service.

Sl No.	Name	Employee ID	Designation	OFFICE	CONTACT NO	MAIL-ID
1	ANUSHA ADDALA	161519	STENO, GR-II(PB-1)	CIT(APPEALS), UNIT-4, HYDERABAD	7901599715	anushasrinu@gmail.com
2	V KRISHNA MOHAN SANKULA	181478	STENO, GR-II(PB-1)	ADDL.CIT, RANGE-1, HYDERABAD	8985970389	vkrisnamohan.sankula@incometax.gov.in
3	JYOTIRMOY BASU	182249	STENO, GR-II(PB-1)	CIT (APPEAL UNIT)-7 HYDERABAD	8017376989	jyotirmoy.basu@incometax.gov.in
4	CHANDRADEEP KUMAR SINGH	181621	STENO, GR-II(PB-1)	CIT (TDS), HYDERABAD	7979834160	chandradeepkumar.singh@incometax.gov.in
5	MANISH NEGI	184553	STENO, GR-II(PB-1)	CIT(APPEALS), UNIT-3, HYDERABAD	8368666514	manish.negi1@incometax.gov.in
6	AMIT KUMAR PAL	181479	STENO, GR-II(PB-1)	CIT(A)-10, HYDERABAD	7901599711	
7	SUSMITA SAHA ROY	181457	STENO, GR-II(PB-1)	CIT (APPEAL UNIT)-5, HYDERABAD	7901599706	susmitasaha.roy@incometax.gov.in
8	DINESH SINGH RAWAT	181570	STENO, GR-II(PB-1)	PR.DIT(INV), HYDERABAD	7901599707	dineshsingh.rawat@incometax.gov.in
9	MOHD SULTAN	181522	STENO, GR-II(PB-1)	CIT (IT & TP), HYDERABAD	7248449445	
10	JAY PRAKASH	187515	STENO, GR-II(PB-1)	ADDL.CIT, RANGE-9, HYDERABAD	9870890802/ 8273404296	j.prakash@incometax.gov.in
11	KAMALJIT KAUR	181860	STENO, GR-II(PB-1)	DGIT(INV), HYDERABAD	9968231575	
12	SANWAT RAM MEENA	183878	STENO, GR-II(PB-1)	ADDL.CIT(EXEMPTIONS), HYDERABAD	7023737272	meenasanwatram0@gmail.com
13	SURGYAN MEENA	181980	STENO, GR-II(PB-1)	CIT(APPEAL UNIT)-2, HYDERABAD	8058836781	surgyan.meena@incometax.gov.in
14	ANIL KUMAR MEENA	181520	STENO, GR-II(PB-1)	JCIT, RANGE-5, HYDERABAD	9772804592	anilkumar.meena@incometax.gov.in
15	ASHA MEENA	186673	STENO, GR-II(PB-1)	ADDL.CIT, RANGE-5, HYDERABAD	9588205271	
16	SHERLA BHARGAVI	184151	STENO, GR-II(PB-1)	PR.CIT-2, HYDERABAD	7901599766	
17	SHIVRAM MEENA	183768	STENO, GR-II(PB-1)	ADDL.CIT, RANGE-6, HYDERABAD	8562033700	shivram.meena@incometax.gov.in
18	KOPPULA SOBHA	164964	STENO, GR-III(PB-2)	PR.CIT(ReFAC)(AU)-4, HYDERABAD	8985971727	k.sobha@incometax.gov.in
19	JAGANA ANITHA	164960	STENO, GR-III(PB-2)	CIT(A)-12, HYDERABAD	8985970615	jaganaanitha@incometax.gov.in
20	DEVANDLA LAKSHMI	164907	STENO, GR-III(PB-2)	JCIT(BPU), HYDERABAD	7901599672	
21	VANAM KRISHNAVENI	165381	STENO, GR-III(PB-2)	CIT (A)-10, Hyderabad	8985971782	srikv2012@gmail.com
22	SHAIK JILANI	165889	STENO, GR-III(PB-2)	PR.CIT-1, HYDERABAD	7901599680	jilani.shaik@incometax.gov.in
23	BOINI RAJU	181419	STENO, GR-III(PB-1)	ADDL.CIT, KARIMNAGAR	7702585038	boini.raju@incometax.gov.in
24	ARUN KUMAR	174432	STENO, GR-II(PB-2)	ADDL.CIT(AUDIT), HYDERABAD	8985971527	arun.kumar18@incometax.gov.in
25	VEMULA SHIVA KUMAR	183416	STENO, GR-III(PB-1)	ADDL.CIT,RANGE-2, HYDERABAD	9705852521	vemulashiva.kumar@incometax.gov.in
26	HIMANSHU KUMAR	187072	STENO, GR-III(PB-1)	PR.CIT (REAC) (AU)-4, HYDERABAD	7901599793/ 6395903371	himanshu.kumar7@incometax.gov.in
27	RAJA	187070	STENO, GR-III(PB-1)	CIT (APPEAL UNIT)-9 HYDERABAD	9811767787	raja1@incometax.gov.in
28	HEMANT SINGH	187068	STENO, GR-III(PB-1)	PR.CIT-1, HYDERABAD	9675029680	hemant.singh2@incometax.gov.in
29	RAJAT CHAUDHARY	187067	STENO, GR-III(PB-1)	ADDL.CIT, RANGE-8, HYDERABAD	8958073482	rajat.chaudhary@incometax.gov.in
30	YASH MANDLOI	187059	STENO, GR-III(PB-1)	PR.CIT-2, HYDERABAD	7901599785/ 8770102198	yash.mandloi@incometax.gov.in
31	SAURAV NEGI	187058	STENO, GR-III(PB-1)	ADDL.CIT, (AU)-4(3), HYDERABAD	7828774918	saurav.negi@incometax.gov.in
32	AMRITA KUMARI	187057	STENO, GR-III(PB-1)	PR.CIT(ReAC)(AU)-3, HYDERABAD	8757979249	amrita.kumari@incometax.gov.in